

## Standing Order Form

Please complete and return this form to your bank. Please then fill out the second page and post it back to us at READ International, 39-41 Coldharbour Lane, Camberwell, London, SE5 9NR so that we can thank you for your support, claim Gift Aid on your donation if appropriate and keep you up to date with the work of READ International at your request.

**To the manager:**

Name of bank: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_

**Please pay:**

The Co-operative Bank.

**For the credit of:**

READ International, Charity No: 1128534

Sort code: 089299      Account Number: 65299351

**The sum of:**

£2.50       £5       £10       £20       Other amount £ \_\_\_\_\_

To be transferred on the \_\_\_\_ of every month until further notice.

Date of first payment: \_\_\_\_\_ (date) / \_\_\_\_\_ (month) / \_\_\_\_\_ (year)

Name of account holder: \_\_\_\_\_

Sort code: \_\_\_\_\_

Account Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Your Details:**

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

**Thank you for your support!**

## I am setting up a monthly donation to READ International

Please fill out this page and post it back to us at READ International, 39-41 Coldharbour Lane, Camberwell, London, SE5 9NR so that we can thank you for your support, claim Gift Aid on your donation if appropriate and keep you up to date with the work of READ International at your request.

### Your Details:

Title: \_\_\_\_\_

First name: \_\_\_\_\_ Surname: \_\_\_\_\_

Home Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Your details will not be passed on to any other organisation and will only be used to keep you updated with the Charity's work via email. If you would prefer not to receive information about our work, please tick here.

*giftaid it*

I would like tax to be reclaimed on all donations I make from this date until I inform you otherwise. I confirm that I am a UK taxpayer, and pay an equal amount of income tax and/or capital gains tax to that which can be reclaimed on my donation (currently 25p in every £1 donated). Please add today's date to confirm: \_\_\_ / \_\_\_ / 20\_\_\_

### Notes on Gift Aid:

1. You can cancel this Declaration at any time by notifying the charity.
2. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the charity reclaims, you can cancel your declaration.
3. If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return.
4. If you are unsure whether your donations qualify for Gift Aid tax relief, ask the charity.. Or, refer to help sheet IR65 on the HMRC web site.
5. Please notify the charity if you change your name or address.

**Thank you for your support!**